

# Town of Magnolia

**Mayor James Frazier**

**302-335-5891**

Mayor James Frazier called the March 14, 2016 meeting of the Magnolia Town Council to order at 6:00 pm. Councilpersons Scott Fowler, Rebecca Campbell, Shawn Ramsey and Michael Cohill were present. Ralph Satterfield and Diane Cahall were present.

Mayor Frazier requested any additions to the published agenda. The agenda was approved as presented.

Mayor Frazier asked for a motion to accept the minutes from the previous meeting. Mayor Frazier noted that the snow removal company should be changed from Frazier's to Wright's Contracting. Michael Cohill motioned to approve the minutes with the correction, seconded by Shawn Ramsey. Motion carried.

The treasurer's report was presented by Diane Cahall and distributed to members. Members were given time to read over this report. Motion to pay the bills was made by Shawn Ramsey and seconded by Rebecca Campbell. Motion carried. Council requested the following note be included in the 1st quarter water invoices: "In situations involving a water system issue or other town emergencies affecting traffic flow, electrical service, etc., please consult our website's main page: [magnolia.delaware.gov](http://magnolia.delaware.gov) for information and updates as they become available to us. If you become aware of an emergency situation, contact information for all of our Town officials is also available on our website."

Ralph Satterfield presented the following report: Activities since 2/8/16 meeting: Flushed hydrants, slightly more discoloration than January, and flushed school twice. Called for a repatch at 23 North Main; snow and rain had loosened original. Salted sidewalks after storm. Covered 2/23 accident on East Walnut from 1:25pm thru 1:30am. Switched pump to auxiliary power; couldn't keep up with open main. H2O available around 11:30pm. 2/24 until debris cleared from site. Getting prices for insurance claim. DelDot and Kent County to replace town signs. 3/8 completed site work. 2/24-25, attended DRWA Conference; well worth the time. Have a good idea now if we have a coliform high count for new sample plan. Dressed flags as needed. Hauled brush, will burn shortly before burn ban goes in effect.

Scott Fowler prepared the following water report: The town used 1,506,000 gallons of water during February 2016. Pump 2: 669,000 gallons. Pump 3: 837,000 gallons. Well levels: 30', 25', and 30'. Pump 2 ran 33.3 hours; Pump 3 ran 50.1 hours. Average chlorine is .223. Regarding accident on East Walnut: all bills are into insurance company. Ralph and Mayor Frazier met with insurance adjustor last Friday. It was noted that the water system on East Walnut cannot be isolated. All other areas of the system can be shut off. The hydrant on East Walnut did not have a valve.

Scott has contacted Corrosion Control regarding annual inspection of water tower. The tower should get an interior and exterior coating. It was reminded not to cover the letters on the tower.

The tower will be drained during the 2 day event and put water on bacteria test. The town will run on pressure during this time. Scott Fowler requested additional compensation for Ralph Satterfield for his additional work during the past month. Mayor Frazier motioned \$200 additional for March 2016, Shawn Ramsey 2<sup>nd</sup> the motion. Motion carried.

#### New Business:

##### a. Vautard Property

Mayor Frazier introduced Scott Vautard to present thoughts and plans for his properties at 25 & 27 South Main Street. He could build a new house (plans from Linkside Town Homes - just north of town) and tear down current structure. He would build this structure first; then tear down original structure or perhaps join the two structures. He would need a letter from the town to abolish the plot line. Doing an addition would offer more flexibility with water, sewer, etc. regulations. Post demolition he would propose a new lot line within 12 months. Needs: 1. Letter to remove lot line. 2. Letter to follow at a later date; not going to pursue purchase of any land. Mayor Frazier made a motion to approve this proposal; 2nd by Shawn Ramsey. Motion carried.

##### b. Lawn Contract 2016

Mayor Frazier opened the 2016 proposal from Frazier's (no relation) Lawn Care. The rate is \$88 per week and \$175 for weed application as requested. Certificate of Liability Insurance was also provided. Mayor Frazier made a motion to accept this proposal. Scott Fowler seconded the motion; motion carried.

##### c. McIlvaine Playground

The Ferger Family had inquired about use of the McIlvaine School playground for town residents. Brook Castillo from the Caesar Rodney School District authorized this use, but not during school hours or the latchkey program.

##### d. Mosquito Control

Paperwork has been received and approved for the Town of Magnolia to be included in Mosquito Control provided by DNREC for 2016.

#### Old Business

##### a. Drinking Water Asset Program

This grant is available with no match funding to do an infrastructure advisory report. This is free to the town and Cabe Associates will generate data about our water system including: evaluate system, value of system, replacement cost of system, flow testing, map the entire system, physically locate key valves and put on GPS system (all at no cost to the Town). The grant is for \$72,000 to complete the Scope of Services. Cabe Associates has recently merged with Duffield Associates.

##### b. CTF Sidewalk Grant

Rebecca Campbell is working on this grant; noting the need to be ADA compliant. Children walking to school, elderly using walkers, canes, etc. This project is ongoing and will be reported on monthly.

##### c. Generator Grant

Nothing new was reported.

d. Truck Traffic

Nothing new was reported.

Ordinance Review

Town Attorney Barrett Edwards has reviewed the draft provided by Mayor Frazier, Shawn Ramsey and Rebecca Campbell. Council will review Articles 1 through 4 tonight and Articles 5 through 7 at the April council meeting. Mr. Edwards will review final document and a public hearing will be held at 7:00 pm on May 9th following the council meeting.

Motion to adjourn the meeting was made by Mike Cohill and seconded by Mayor Frazier. Motion carried. Meeting adjourned at 8:10 pm.

Respectfully Submitted,

Diane P. Cahall